

RULEMAKING, POLICY SUPPORT SERVICES, AND MANAGEMENT CONSULTING

INDEFINITE DELIVER/INDEFINITE QUANTITY (IDIQ) FOR USDA SUPPORT SERVICES

Savan Group, LLC has a positive history of supporting the U.S. Department of Agriculture (USDA) and other federal clients, including a successful record of accomplishment for providing rulemaking and policy support services.

CONTRACT VEHICLE INFORMATION:

Name: Rulemaking Support Services
 Contract no.: AG-6395-C-17-0095
 Period: 2/21/2017 – 2/20/2022
 Point of Contact: Beverly Brown, Contracting Officer
 Email: beverlys.brown@ams.usda.gov
 Phone: 901-384-3099

SUPPORT SERVICES COVERED UNDER THIS IDIQ CONTRACT

Rulemaking Support

- Policy Development
- Docket Analysis
- Technical Writing
- Stakeholder Outreach

Public Comment Analysis

- Process Improvement
- Qualitative/Quantitative Analysis
- Compliance Support
- Taxonomy Development
- Comment Processing

IT Governance & Analytics

- IT Database Support
- IT Performance Measures
- Information Management Support
- Data Modeling
- Business Intelligence Support

Project Management

- Performance Monitoring
- Continuous Communication
- Reporting
- Budget Management
- Strategic Staffing

Outreach and Communication

- Briefings
- Workshops
- Multimedia tools
- Factsheets
- Newsletters

BENEFITS OF USING THE USDA SAVAN GROUP IDIQ

- Direct access to Savan Group professionals with years of experience in policy and rulemaking support, technical writing, IT support, and other consulting improvement projects
- Quick and efficient procurement process reducing potential delays due to contracting
- Competitive rates that demonstrate Savan Group's desire to support USDA with its mission critical activities
- Fresh perspective—Savan Group brings a fresh perspective and an independent viewpoint to USDA
- Experienced personnel—A delivery team staffed by seasoned personnel with experience to provide cost-effective solutions, as well as provide industry best practices and observations to USDA AMS

WHY SAVAN GROUP

ABOUT SAVAN GROUP

Savan Group, LLC (www.savangroup.com) is a leading consulting firm specializing in Strategy & Transformation, Information Technology, and People & Performance. Savan Group's mission is to be a premier and trusted consulting firm that helps clients achieve sustainable success by solving their most critical management, organizational, technical, and operational challenges. Savan Group is a SBA-certified, small business and GSA MOBIS schedule-holder.

KEY DIFFERENTIATORS

- ▶ Expertise in policy support, rulemaking, IT governance and analytics, and stakeholder communication
- ▶ Extensive experience providing consulting services to federal agencies across the federal government
- ▶ Supported NOP in the analysis and synthesis of public comments on proposed rules in under USDA organic regulations
- ▶ Designed a comment analysis framework for office-wide use and also supported NOP by generating a database of comments allowing staff to easily access comments by subject-matter area and stakeholder group
- ▶ Assisted with creating, documenting, and disseminating NOP's response to public comments and incorporate in revised rules

SAELECT PAST PERFORMANCE

1. USDA AMS NOP Accreditation Audit Checklist Improvement Project

Savan Group was engaged by the leadership of USDA, AMS, to evaluate existing checklists for improvements in content, organization, and flow. Savan Group reviewed completed checklists and their derivative uses. Additionally, Savan Group conducted interviews, collected feedback, and reviewed comments and suggestions from NOP staff to assess the requirements, conditional formatting, and business rules necessary for new checklists. Savan Group recommended checklist organizations and flow for new checklists in the form of a visual tool and developed content, conditional formatting, and business rules for the checklists. Additionally, Savan Group provided training on the use of the revised checklists and their functionality.

2. USDA AMS NOP Public Comments Analysis

Savan Group supported USDA, NOP, in the analysis and synthesis of public comments on proposed rules under the USDA organic regulations. Savan Group began by reviewing NOP's existing procedures for processing public comments, proposing process improvements, and creating a unified framework to ensure accurate and effective management of the public comment process. This framework simultaneously established a legally defensible and clearly documented control so that NOP could be assured of its compliance with relevant regulations. Savan Group used this framework to effectively and quickly collect, track, and analyze nearly 9,000 public comments on a variety of organic topics, including origin of organic livestock and organic livestock and poultry practices. Additionally, Savan Group also created and maintained an Excel database of comments; a form for quickly and accurately categorizing comments; and timely, user-friendly metrics and reports for NOP staff.

3. USDA Multifamily Servicing Risk Assessment

Savan Group was engaged by the leadership of USDA, Rural Development (RD) to conduct a risk review of the multi-family housing (MFH) servicing portfolio, including Section 515 direct loans (legacy) as well as Section 538 guaranteed loans and the properties securing them. The team assessed the risks and practices associated with states not meeting servicing goals as it pertains to the Class C and D (problem) properties within the MFH direct loan portfolio. Additionally, the team reviewed risks that negatively impact the effectiveness of communications. Additionally, we assessed risks that lessen RHS's ability to validate the lender's reporting of credit quality within the 538 program for properties with Low-Income Housing Tax Credits (LIHTC).

FOR MORE INFORMATION, PLEASE CONTACT

Veeral Majmudar

President & CEO
Savan Group LLC

vmajmudar@savangroup.com

703.666.8045

Brandi Greygor

Chief Operating Officer (COO)
Savan Group LLC

bgreygor@savangroup.com

703.672.0010

Dan Albarran

Vice-President, Information Technology
Savan Group LLC

dalbarran@savangroup.com

301.520.4675